

**COATESVILLE AREA SCHOOL DISTRICT  
SCHOOL BOARD MEETING MINUTES  
MARCH 22, 2011 - 7:00 PM  
9/10 CENTER AUDITORIUM**

**OPENING ACTIVITIES**

**1. CALL TO ORDER AT 7:05 P.M.**

**2. READING OF MISSION STATEMENT**

*THE MISSION OF THE COATESVILLE AREA SCHOOL DISTRICT, A LEARNING COMMUNITY RICH IN DIVERSITY AND COMMITTED TO EXCELLENCE, IS TO EDUCATE ALL STUDENTS BY PROVIDING RIGOROUS EDUCATIONAL OPPORTUNITIES TO BECOME RESPONSIBLE, PRODUCTIVE, LIFE-LONG LEARNERS IN A GLOBAL SOCIETY.*

**3. ADVISEMENT**

By notice of the President, Board Members are advised that all votes shall be regarded as roll call votes. The minutes should also note that public notice was given for this meeting in accordance with Act 93 of 1998, Section 1. School Board meetings shall proceed in accordance with School Board policy.

**4. ROLL CALL**

J. Neil Campbell - present	<i>(Operations Committee)</i>
Richard M. Ritter – present	<i>(Finance Committee)</i>
Diane M. Brownfield - present	<i>(Education &amp; Community &amp; Student Relations Committees)</i>
Joseph E. Dunn, Jr. – present	<i>(Finance Committee)</i>
Paul L. Johnson - present	<i>(Operations Committee)</i>
Laurie C. Knecht - present	<i>(Operations Committee)</i>
Robert M. Knecht - present	<i>(Education &amp; Community &amp; Student Relations Committees)</i>
William A. Sweigart – present	<i>(Finance Committee)</i>
Dr. Tonya Thames Taylor - present	<i>(Education &amp; Community &amp; Student Relations Committees)</i>

**Student Representatives:**

Kelsey McKee - present	<i>(Senior Class Representative)</i>
Vinasia Miles - present	<i>(Junior Class Representative)</i>

**5. MOMENT OF SILENCE AND SALUTE TO THE FLAG**

**ADDITIONS, DELETIONS OR MODIFICATIONS TO THE AGENDA**

*Addition:*

2. F. a. 1) Human Resources - Resignations - Regular and Extra Duty  
Denty, Garland, Chemistry Teacher

*Deletions:*

4. A. Approval of Revised PlanCon A & B Submission - New North & South Brandywine Middle Schools
4. B. Caln Elementary School

**APPROVAL OF THE MINUTES**

**RECOMMENDED MOTION:** That the Board of School Directors approves the minutes, as amended, for the February 22, 2011 School Board meeting subject to any addition, deletions, modifications or clarifications. (*Enclosure*)

Approval of Minutes
Approved
Vote: 9-0-0

Motion: Paul Johnson

Second: Diane Brownfield

Vote: 9-0-0

**PUBLIC COMMENT ON AGENDA ITEMS**

The Board has requested all persons making comments on **agenda items** to list their name, address, telephone number and motion item(s) on the sheet provided. There is a three (3) minute limit per person. The Board does not take action or discuss items not appearing on the agenda. The Board values public comments and wishes to convey that although Board members cannot discuss items that are not on the agenda, they listen carefully and appreciate and value input from the public.

*None*

**EXECUTIVE SESSION**

An Executive Session was held on Tuesday, March 22, 2011 from 5:30 to 7:00 p.m. for legal and personnel reasons.

**SUPERINTENDENT'S REPORT**

The superintendent's report was provided by Mr. Richard Como and Mr. Kenneth D. Lupold.

**IMPORTANT DATES**

Date	Time	Meetings	Place
April 12, 2011	6:00 PM	All Committee Meetings	9/10 Center Auditorium
April 26, 2011	7:00 PM	School Board Meeting	9/10 Center Auditorium
April 22, 2011	~	Good Friday Observed	All Schools & Offices Closed
April 25, 2011	~	Spring Recess	All Schools Closed

**BOARD PRESIDENT’S REPORT**

A presentation was made by the South Brandywine Middle School Students, accompanied by their Principal, Mr. John Reid, Assistant Principal, Mrs. Bridget Miles and members of the SBMS staff.

**SPECIAL REPORTS**

Pam Baker of Barbacane Thornton, Inc. presented the 2009-2010 Auditors’ Report.

**STUDENT REPRESENTATIVE’S REPORT**

The student representative’s report was provided by Ms. Kelsey McKee.

**MOTION ITEMS FOR APPROVAL**

Committee meeting action items considered routine will be enacted under one motion unless removed for separate action upon Board request. The purpose of the consolidated motion is to expedite Governing Board action on all consent items, which are not held for discussion. Items that have been held for discussion by the Governing Board will be enacted upon at the time the item is discussed.

**1. CONSENT AGENDA (School Board President)**

**RECOMMENDED MOTION:** That the Board approves the consent agenda items:

*Items to be removed from Consent Agenda:*

- 2. D. Mobile Home Tax Exonerations
- 2. E. Auditors’ Report of 2009-10 Financials
- 3. A. Purchase of Student Computers
- 5. C. Elementary Uniform Dress Code

Consent Agenda
Approved
Vote: 9-0-0

Motion: Neil Campbell                      Second: Diane Brownfield                      Vote: 9-0-0

**2. FINANCE COMMITTEE (Richard Ritter, Chair)**

**A. Schedule of Bills Payable**

**RECOMMENDED MOTION:** That the Board of School Directors approves the Schedule of Bills Payable as submitted for the month ending February 28, 2011.

<b>Fund</b>	<b>Paid</b>
General Fund – 10	\$ 8,393,771.87
Capital Projects Fund 32 / 2007 GOB	0.00
Capital Projects Fund 33 / 2009A GOB	827,744.51
Capital Projects Fund 34 / 2010 GOB	253,254.16
New Capital Reserve Fund 38	8,580.00
Food Service – 51	106,896.16
Trust Fund – 71	0.00
Student Activities Fund – 81	13,948.42
Agency Fund – 89	8,724.54
<b>TOTAL</b>	<b>\$ 9,612,919.66</b>

**B. Treasurer's Report**

**RECOMMENDED MOTION:** That the Board of School Directors approves the Treasurer's Report as submitted for the month ending February 28, 2011.

**C. Schedule of Investments**

**RECOMMENDED MOTION:** That the Board of School Directors approves the Schedule of Investments as submitted for the month ending February 28, 2011.

**D. Mobile Home Tax Exonerations**

**RECOMMENDED MOTION:** That the Board of School Directors approves the exoneration of taxes for removed or demolished mobile homes through-out the District. The unpaid taxes amount to \$119,715.75 for 44 parcels.

Mobile Home Tax Exonerations  Approved  Vote: 8-1-0 Opposed: Brownfield
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Motion: Rick Ritter

Second: Diane Brownfield

Vote: 8-1-0

**E. Auditors' Report of 2009-2010 Financials**

**RECOMMENDED MOTION:** That the Board of School Directors accepts the local auditors' report by Barbacane Thornton, Inc. for the period ending June 30, 2010. Pam Baker was present at the regular board meeting. (*Enclosure*)

Auditors' Report 2009-10 Financials  Approved  Vote: 9-0-0
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Motion: Rick Ritter

Second: Diane Brownfield

Vote: 9-0-0

**F. Human Resources**

**1. Resignations - Regular and Extra Duty**

**RECOMMENDED MOTION:** That the Board of School Directors approves the following Resignations - Regular and Extra Duty:

a. CATA

- 1) Denty, Garland, Chemistry Teacher for the Coatesville Area Senior High School. Letter Dated: 3/21/2011. Reason: Personal. Effective: 3/21/2011.

b. CATSS

- 1) Hines, B. Delores, 6.5 Hour Special Education One-On-One Aide for the Friendship Elementary School. Letter Dated: 3/7/11. Reason: Personal. Effective: 3/18/11.
- 2) Jackson, Africa, Health Assistant for the Caln Elementary School. Letter Dated: 3/3/11. Reason: Personal. Effective: 3/3/11.

c. EXTRA DUTY

- 1) Breisblatt, Evan, Assistant Football Coach for the Coatesville Area Senior High School CAMPUS. Letter Dated: 3/11/11. Reason: Personal. Effective: 3/11/11.
- 2) Brown, Shauna, 7<sup>th</sup> Grade Girls' Basketball for the Scott Middle School. Letter Dated: 2/24/11. Reason: Personal. Effective: 2/24/11.
- 3) Eckert, Jason, Assistant Boys' Soccer Coach for the Coatesville Area Senior High School CAMPUS. Letter Dated: 3/7/11. Reason: Personal. Effective: 3/7/11.
- 4) Gellner, Jonah, 7<sup>th</sup> Grade Track Coach for the Scott Middle School. Letter Dated: 2/14/11. Reason: Personal. Effective: 2/14/11.
- 5) Ritter, John, 7<sup>th</sup> Grade Baseball Coach for the Scott Middle School. Letter Dated: 2/14/11. Reason: Personal. Effective: 2/14/11.
- 6) Sweigart, William, 8<sup>th</sup> Grade Football Coach for the North Brandywine Middle School. Letter Dated: 3/3/11. Reason: Personal. Effective: 3/3/11.

2. **New Appointments - Regular and Extra Duty**

**RECOMMENDED MOTION:** That the Board of School Directors approves the following New Appointments - Regular and Extra Duty:

a. CATSS

- 1) Chiccino, Julie, Substitute Cafeteria/Playground Aide and Instructional Aide for the King's Highway Elementary School. Salary: \$9.50/hr./\$10.50/hr. Effective: 3/23/11. SP4: Approved.
- 2) Gilfillan, Linda, Substitute Cafeteria/Playground Aide, Instructional Aide and Secretary for the Caln Elementary School. Salary: \$9.50/hr./\$10.50/hr./\$14.00/hr. Effective: 3/23/11. SP4: Approved.
- 3) Hines, B. Delores, Substitute Aide for the Friendship Elementary School. Salary: \$10.50/hr. Effective: 3/23/11. SP4: Staff.
- 4) Rudolph, Della, Substitute Aide for the Scott Middle School. Salary: \$10.50/hr. Effective: 3/23/11. SP4: Approved.

b. FEDERATION

- 1) DiPaola, Margaret, Food Service Substitute for the Coatesville Area School District. Salary: \$9.00/hr. Effective: 3/23/11. SP4: Approved.

c. EXTRA DUTY

- 1) Brown, Dominic, 7<sup>th</sup> Grade Track Coach for the North Brandywine Middle School. Posted: 2/1/11 (Bonitz). Salary: \$1,442.00. Effective: 2010 – 2011 School Year. SP4: Staff.
- 2) Gellner, Jonah, 8<sup>th</sup> Grade Track Coach for the Scott Middle School. Posted: 6/22/10 (Hovis). Salary: \$2,064.00. Effective: 2010 – 2011 School Year. SP4: Staff.
- 3) Hallinan, Lauren, Cross Country Coach for the North Brandywine Middle School. Posted: 11/29/10 (MacNamara). Salary: \$1,561.00. Effective: 2011 – 2012 School Year. SP4: Staff.
- 4) Lewis, Wendy, Assistant Girls' Lacrosse Coach for the Coatesville Area Senior High School CAMPUS. Posted: 6/22/10 (Lewis). Salary: \$3,190.00. Effective: 2010 – 2011 School Year. SP4: Staff.
- 5) Limper, James, 7<sup>th</sup> Grade Baseball Coach for the Scott Middle School. Posted: 3/1/11 (Ritter). Salary: \$1,944.00. Effective: 2010 – 2011 School Year. SP4: Pending.
- 6) Panzullo, Frank, 8<sup>th</sup> Grade Baseball Coach for the Scott Middle School. Posted: 11/29/10 (Lilienfeld). Salary: \$2,168.00. Effective: 2010 – 2011 School Year. SP4: Staff.
- 7) Phoenix, Jahmal, Assistant Track Coach for the Scott Middle School. Posted: 3/1/11 (Gellner). Salary: \$1,854.00. Effective: 2010 – 2011 School Year. SP4: Staff.
- 8) Ritter, John, 8<sup>th</sup> Grade Girls' Lacrosse Coach for the North Brandywine Middle School. Posted: 6/9/10 (Merkel). Salary: \$2,214.00. Effective: 2010 – 2011 School Year. SP4: Staff.
- 9) Zwick, Jody, Assistant Girls' Lacrosse Coach for the North Brandywine Middle School. Posted: 1/20/11 (Neufer). Salary: \$1,764.00. Effective: 2010 – 2011 School Year. SP4: Staff.

3. **Creation of New Position(s)**

**RECOMMENDED MOTION:** That the Board of School Directors approves the following new positions:

4. **Leave(s) of Absence**

**RECOMMENDED MOTION:** That the Board of School Directors approves the following Leave(s) of Absence as indicated:

a. CATA

- 1) Diehl, Aimee, Language Arts Teacher for the North Brandywine Middle School. Letter Dated: 3/1/11. Reason: FMLA. Effective: 5/13/11 – 6/15/11.

- 2) Kurtzhals, Denim, Alternative Education Teacher for the Coatesville Area School District. Letter Dated: 3/1/11. Reason: Military Leave. Effective: 4/18/11 – 9/8/11.
- 3) Maurer, Dennis, 3<sup>rd</sup> Grade Teacher for the Caln Elementary School. Letter Dated: 3/1/11. Reason: Medical Leave of Absence. Effective: 2/3/11 – 2/18/11.
- 4) Neuffer, Kathleen, Mathematics Teacher for the North Brandywine Middle School. Letter Dated: 3/3/11. Reason: FMLA. Effective: 8/24/11 – 11/15/11.
- 5) Olseski, Anthony, 8<sup>th</sup> Grade Social Studies Teacher for the South Brandywine Middle School. Letter Dated: 2/14/11. Reason: FMLA. Effective: 1/31/11 – 4/1/11.
- 6) Poskitt, Susan, Nurse for the South Brandywine Middle School. Letter Dated: 2/18/11. Reason: FMLA. Effective: 3/7/11 – 4/18/11.

b. CATSS

- 1) Butler, Colleen, 6.5 Hour Special Education One-On-One Aide for the Rainbow Elementary School. Letter Dated: 2/24/11. Reason: FMLA/Medical Leave of Absence. Effective: 2/3/11 – 3/1/11.
- 2) Hamilton, Carmella, 6.5 Hour Special Education One-On-One Aide for the Friendship Elementary School. Letter Dated: 3/1/11. Reason: FMLA. Effective: 2/10/11 – 3/24/11.

c. FEDERATION

- 1) Hinton, Timothy, Custodian for the Rainbow Elementary School. Letter Dated: 3/3/11. Reason: FMLA. Effective: 2/15/11 – 3/11/11.
- 2) Leslie, Wendy, 4.5 Hour General Utility Worker for the Caln Elementary School. Letter Dated: 3/9/11. Reason: Unpaid Leave of Absence. Effective: 2/17/11 – 3/8/11.
- 3) Newsuan, Donna, Custodian for the East Fallowfield Elementary School. Letter Dated: 2/24/11. Reason: Extended Medical Leave of Absence. Effective: 2/15/11 – 4/1/11.

**5. Voluntary Transfers:**

**RECOMMENDED MOTION:** That the Board of School Directors approves the Voluntary Transfer of:

**6. Change of Status**

**RECOMMENDED MOTION:** That the Board of School Directors approves the Change of Status as indicated:

a. CATSS

- 1) Carter, Antoinette, move from 2.0 Hour Cafeteria/Playground Aide for the Friendship Elementary School to 6.5 Hour Special Education One-On-One Aide for the Friendship Elementary School. Posted: 1/11/11 (Gerrity). Salary: \$12.50/hr. Effective: 3/23/11.
- 2) Marrs, Angela, move from Substitute Aide for the Coatesville Area School District to 2.0 Hour Cafeteria/Playground Aide for the Caln Elementary School. Posted: 1/6/11 (Welp). Salary: \$9.50/hr. Effective: 3/23/11.

b. FEDERATION

- 1) Panik, Michael, move from Custodian "C" @ \$19.07/hr. for the North Brandywine Middle School to Custodian "B" @ \$19.48/hr. for the North Brandywine Middle School. Effective: Retroactive to 1/4/11.

7. **TENURE**

**RECOMMENDED MOTION:** That the Board of School Directors approves tenure for the following temporary professionals who have been certified by the District Superintendent as being eligible for the professional status. Each person shall be provided with a Professional Employee Contract per Section 1108 of the School Code.

April Lammey – 2/27/2011

3. **EDUCATION COMMITTEE** (*Diane Brownfield, Chair*)

A. **Purchase of Student Computers**

**RECOMMENDED MOTION:** That the Board of School Directors approves the purchase of 150 student computers for \$120,000 through the IDEA stimulus funds.

Purchase of Student Computers

Approved

Vote: 9-0-0

Motion: Diane Brownfield

Second: Rick Ritter

Vote: 9-0-0

4. **OPERATIONS COMMITTEE** (*Laurie Knecht, Chair*)

5. **COMMUNITY & STUDENT RELATIONS COMMITTEE** (*Robert Knecht, Chair*)

A. **Review of Revised Policy #223 – Use of Bicycles & Motor Vehicles – 2<sup>nd</sup> Reading**

**RECOMMENDED MOTION:** That the Board of School Directors approves the 2<sup>nd</sup> reading of Revised Policy #223, Use of Bicycles & Motor Vehicles.

B. **Review of Revised Policy #224 – Care of School Property – 2<sup>nd</sup> Reading**

**RECOMMENDED MOTION:** That the Board of School Directors approves the 2<sup>nd</sup> reading of Revised Policy #224, Care of School Property.

**C. Elementary Uniform Dress Code**

**RECOMMENDED MOTION:** That the Board of School Directors approves a study to determine the feasibility of having a uniform dress code in the District's elementary schools for the 2011-12 school year.

Elementary Uniform Dress Code

Approved

Vote: 9-0-0

Motion: Diane Brownfield

Second: Paul Johnson

Vote: 9-0-0

**D. Student Discipline Hearings**

**RECOMMENDED MOTION:** That the Board of School Directors approves the following student disciplinary action(s) as recommended. (*Enclosure*)

<u>Student #</u>	<u>Actions</u>
11DH11	20 day expulsion
11DH12	30 day expulsion
11DH13	In-home instruction for balance of 2010-2011 school year.
11DH14	In-home instruction for balance of 2010-2011 school year.
11DH15	In-home instruction for 20 school days.
11DH16	In-home instruction for 13 school days.
11DH17	20 day expulsion
11DH18	30 day expulsion
11DH19	30 day expulsion
11DH20	30 day expulsion
11DH21	30 day expulsion
11DH22	180 day expulsion; referral to Gordon Education Center.
11DH23	In-home instruction for 30 school days.
11DH24	30 day expulsion
11DH25	30 day expulsion

**PUBLIC COMMENT**

The Board has requested that all persons making comments of public concern to list their name, address, telephone number and topic(s) on the sheet provided. There is a three (3) minute time limit per person.

*None*

**ADDITIONAL BOARD MEMBERS' REPORTS**

Robert Knecht reported on the Community Educational Foundation's efforts.

**INFORMATION ITEMS**

**ADJOURNMENT**

This meeting was adjourned at 8:21 p.m. on a motion by Neil Campbell and seconded by Diane Brownfield.

Respectfully submitted,  
*Karen Jackson, Recording Secretary*

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Kenneth D. Lupold, School Board Secretary

*If any Board Member or member of the public wishes to review the minutes verbatim, please contact the School Board Secretary and make arrangements to come to the District Office and listen to the meeting tapes.*